



HAWAI'I
STATE FOUNDATION on
CULTURE and the ARTS

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Website
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Date: March 1, 2010

Memo To: DOE Complex Area Superintendents and Principals

From: Ronald K. Yamakawa, Executive Director
Hawai'i State Foundation on Culture and the Arts

Subject: Artists in the Schools (AITS) Program for 2010-2011

As you know, the Artists in the Schools Program is under the jurisdiction of the Hawai'i State Foundation on Culture and the Arts (HSFCA). We are pleased to have AITS as one of our programs, as arts education is a top priority in the HSFCA Strategic Plan: "To increase opportunities for arts education and experiences, especially for pre-K-12 grade level students." The AITS Program provides an integrated approach to implementing the Fine Arts standards through residencies with qualified teaching artists from the Artistic Teaching Partners Roster.

There is a possibility that funding for the AITS Program may be reduced in the FY2011 HSFCA budget. We will not know the precise situation for many more months.

In spite of this uncertainty, we are now accepting AITS grant applications for the 2010-2011 school year in anticipation of funding. All public schools, including public charter schools, may apply. Interested schools should review the enclosed information and submit a proposal postmarked no later than **Saturday, May 1, 2010**. A review panel will grant as many worthy requests as funds allow. Selected schools will be notified as soon as the funding is secured (possibly in Fall 2010). *Please note that schools will receive their grants only if and when the HSFCA receives the necessary funding.*

Schools are required to develop the grant application with an approved teaching artist from the Artistic Teaching Partner Roster (on our website: www.hawaii.gov/sfca and also the Hawai'i Arts Alliance website: www.hawaiiartsalliance.org). Many of these artists have been trained to integrate their art form with other core curriculum areas, such as language arts, math, social studies and science, meeting both Fine Arts and other core standards.

If there are any questions, please call Vivien Lee, HSFCA Arts Program Specialist, at 586-0768 or email at vivien.lee@hawaii.gov.

Attachments: AITS Residency Grant Application Information
AITS Residency Grant Application Form 2010-2011

C: Kathryn Matayoshi, DOE Interim Superintendent
Ronn Nozoe, DOE Acting Deputy Superintendent
Alison Ibara-Kawabe, DOE OCISS, Fine Arts
Maunalei Love, Public Charter Schools, E.D.
Lori Thomas, HSFCA Commission Chair
Russ K. Saito, DAGS Comptroller



Hawai'i State Foundation on Culture & the Arts
 Artists in the Schools Program
 Residency Grant Information
 2010-2011

ARTS RESIDENCY GRANT APPLICATION INFORMATION

TITLE:	Hawai'i State Foundation on Culture and the Arts (HSFCA) Artists in the Schools (AITS) Program (2010-2011)
PURPOSE:	<ul style="list-style-type: none"> • To provide schools with direct-service residencies focused on the Fine Arts Standards by providing funds to contract teaching artists from the Artistic Teaching Partners Roster (on HSFCA website: www.hawaii.gov/sfca, under Arts Education and on Hawai'i Arts Alliance website: http://www.hawaiiartsalliance.org/index.php/center.) • Learning experiences must support Department of Education Hawai'i Content and Performance Standards III, Fine Arts Standards. • Residency with an Artistic Teaching Partner engages a core group of students for eight or more sessions for elementary schools OR five or more sessions for secondary schools (core group = same group of students for all lessons). Applications proposing fewer than the recommended sessions will be considered on a case-by-case basis. • Teachers are expected to work with the Artistic Teaching Partner to build capacity at the school. Professional development of teachers is expected as part of the residency.
APPLICATION CONTENTS:	<p>Please complete and submit the enclosed application:</p> <ul style="list-style-type: none"> • cover sheet with principal's signature, • narrative (5 pg. limit; if narrative more than 5 pages, application will not be considered), • budget, and • artist statement of support (use template provided) <p>Application forms also available on HSFCA website: www.hawaii.gov/sfca and Alliance website: http://www.hawaiiartsalliance.org/index.php/center Incomplete applications will not be considered.</p>
APPLICATION DUE DATE:	<p>Saturday, May 1, 2010 (postmarked date) to: Vivien Lee, Arts Program Specialist Hawai'i State Foundation on Culture and the Arts 250 South Hotel St., 2nd floor Honolulu, Hawai'i 96813</p> <p>Please do not fax or email application.</p>
GRANT PERIOD:	September 2, 2010 – May 31, 2011



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AITS RESIDENCY GRANT APPLICATION INFORMATION

<p>MAXIMUM AWARD:</p>	<p>Award amount is based on the school's request as outlined in the proposal. \$6,000 is the maximum AITS grant a school may receive. Schools must contribute 10% of the grant amount, in cash (not in-kind), towards residency expenses.</p>
<p>ELIGIBILITY:</p>	<p>All Hawai'i public schools, including public charter schools, are eligible to apply.</p>
<p>CRITERIA: <i>(applications not meeting these criteria will not be considered)</i></p>	<ul style="list-style-type: none"> • One application form per school only. Multiple artists and art forms is OK, as long as total grant request is not more than \$6000. • Proposed teaching artist(s) must be from current Artistic Teaching Partners Roster. • Signed statements of support (using template provided) from all artists involved in the residency must be submitted with the application. • 2010-2011 application form must be used. Applications using forms from previous years will not be considered. • Proposed residency must be for the school day. No after school or summer school programs are eligible. • Anything missing means the application is incomplete. Incomplete applications will not be considered (see Application Contents on previous page).
<p>OTHER INFORMATION:</p>	<ul style="list-style-type: none"> • In addition to the sessions for students, professional development for teachers shall be included as part of the residency. • Performances or lecture demonstrations may be included as part of the residency and must be related to Fine Arts standards. • Generally, "non-consumable" supplies such as musical instruments, are not funded. However, if a strong case can be demonstrated for the ability and commitment of teachers to continue using the items beyond the residency, it is possible that such supplies may be funded. • If selected, an evaluation report of the project is due to the HSFCA by June 15, 2011. All funds must be used by May 31, 2011. • It is required that the school principal notify the state representative and state senator from the school's district, in writing, of the receipt of an AITS grant. The notification should thank the legislator for funding the AITS Program through appropriations to the HSFCA, and invite the legislator to observe some part of the AITS residency. A copy of the notification should be sent to the HSFCA address below. Schools failing to do so jeopardize their receipt of future AITS grants.
<p>CONTACT:</p>	<p>Vivien Lee, Arts Program Specialist Hawai'i State Foundation on Culture and the Arts Phone: 586-0768 Email: vivien.lee@hawaii.gov</p>

Download AITS forms at www.hawaii.gov/sfca or Email artsedsfca@yahoo.com to request forms.



Hawai'i State Foundation on Culture & the Arts
 Artists in the Schools Program
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 2010-2011

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Sample Budget

RESIDENCY EXPENSES				
Artist Fees: (Cost per Session x Number of Sessions x Number of Classes Participating = Total Cost)	Cost per Session	# of Sessions	# of Classes Participating	Total Cost
Kindergarten	\$			\$
Gr. 1				
Gr. 2				
Gr. 3				
Gr. 4 – 50 min. classes w/ N. Smith	\$80.00	10	3	\$2,400.00
Gr. 5 – 50 min classes w/ N. Smith	\$80.00	10	2	\$1,600.00
Gr. 6 – 50 min. classes w/ N. Smith	\$80.00	10	2	\$1,600.00
Gr. 7				
Gr. 8				
Gr. 9				
Gr. 10				
Gr. 11				
Gr. 12				
Other Expenses:				
Professional Development for Teachers (five 1-hour meetings for Gr. 4-6 teachers w/ N. Smith)	\$125.00	5		\$ 625.00
Supplies: paint, paper, cray-pas, paint brushes				\$ 375.00
Airfare				\$ 0.00
TOTAL RESIDENCY EXPENSES/COST:				\$6,600.00 *
ARTS Funds Requested (\$6000=max. amount):				\$6,000.00
School Funds (10% of request=required min.):			+	\$600.00
TOTAL RESIDENCY INCOME:			=	\$6,600.00 *

*These figures should be the same

Download ARTS forms at www.hawaii.gov/sfca or Email artsedsfca@yahoo.com to request forms.

Criteria	Total Points (circle one number)										Notes	
<p>2A. Topic of Residency and Rationale: (25%)</p> <ul style="list-style-type: none"> To what extent is the topic specific, well-defined, and clear? (3 points) 0 1 2 3 To what extent does the rationale clearly articulate the residency's benefit(s) for student learning? (7 points) 0 1 2 3 4 5 6 7 	0	1	2	3	4	5	6	7	8	9	10	<p>FYI.</p> <p>-This form will be used by the AITS panelists to rate the applications.</p> <p>-The criteria are linked to the Application Narrative and Budget questions.</p> <p>-Note that the criteria are weighted differently.</p>
<p>2B. Description of Arts Activities & Expected Results: (35%)</p> <ul style="list-style-type: none"> To what extent are the activities specific, well-described, and clear? (3 points) 0 1 2 3 To what extent are the expected results clear and realistic? (5 points) 0 1 2 3 4 5 To what extent is the residency schedule reasonable (dates, number and length of sessions)? (2 points) 0 1 2 	0	1	2	3	4	5	6	7	8	9	10	
<p>3. Fine Arts Standards: (25%)</p> <ul style="list-style-type: none"> To what extent are the standards appropriate for the residency? (3 points) 0 1 2 3 To what extent is the description about how the residency activities address the fine arts standards clearly articulated? (7 points) 0 1 2 3 4 5 6 7 	0	1	2	3	4	5	6	7	8	9	10	
<p>4. Professional Development for Teachers: (10%)</p> <ul style="list-style-type: none"> To what extent is the professional development specific, well-described, and clear? (5 points) 0 1 2 3 4 5 To what extent does the professional development have the potential to build teachers' capacity in the arts? (5 points) 0 1 2 3 4 5 	0	1	2	3	4	5	6	7	8	9	10	
<p>5. Budget: (5%)</p> <ul style="list-style-type: none"> To what extent are all the activities described in the application included in the budget? (5 points) 0 1 2 3 4 5 To what extent are all the budget items a wise use of public funds? (5 points) 0 1 2 3 4 5 	0	1	2	3	4	5	6	7	8	9	10	